



AUTHORISED USER APPLICATION

July 2017



Please note all the following requirements all form part of an application to 4AX Compliance Committee for admission as an authorised user in terms of the 4AX Exchange Rules; but that the 4AX Compliance Committee has the right to request additional information to access the application.

REQUIREMENT 1: CEO'S DECLARATION TO BE ON THE APPLICANT'S LETTERHEAD

I, (Full Name), as (Title) of (Applicant's Full Legal Name) ("Applicant") confirm submit this application to become an authorised user of 4 Africa Exchange Proprietary Limited (registration number 2013/031754/07) ("4AX") and confirm the following:

- A. I am authorised to make this application and have the necessary consents from all the individuals referred to provide their information, as provided, and to use their information as if they are applicants themselves;
- B. The information contained in this application is true and correct, current, complete and not misleading in terms of the 4AX Exchange Rules;
- C. The prescribed application fee of Rxxx is enclosed;
- D. Should the Applicant become an authorised user, the Applicant will continue to meet its obligations and be regulated in terms of the 4AX Exchange Rules, for so long as the Applicant is an authorised user of 4AX;
- E. For as long as I continue to be (Title) of the Applicant, I will notify 4AX of any material changes to, or changes affecting the completeness or accuracy of the information in this application as soon as possible, but in no event later than 15 days from the day that the change comes to my attention;
- F. 4AX is hereby authorised to request or confirm any information provided in this application or any other information in support of this application with any other party, including but not limited to the Financial Services Board ("FSB"), the South African Police Services, industry bodies, and or credit bureaux. Credential information includes but is not limited to educational qualifications, professional memberships, employment history, credit and criminal records;
- G. Holders of any information needed to be verified to support this application are hereby authorised to furnish information to 4AX and 4AX is indemnified against any liability that may result from furnishing information in this regard; and
- H. The Applicant will use the bank account listed in 1.18 for all its dealings with 4AX, until it has notified 4AX otherwise and 4AX has acknowledged the change.

REQUIREMENT 2: CERTIFIED DOCUMENTATION

Certified copies of the following are required to be submitted in support of application:

- Certificate of incorporation (1.4)
- FSB Licences and terms and conditions (1.11)
- Tax clearance certificate (1.12 and 1.13)
- Bank account details (1.18)
- Identity Document of each member of the Applicant's controlling body (3.5)
- Identity Document of the Authorised User Primary Representative (4.5)
- Tertiary Qualifications of the Authorised User Primary Representative (4.10)
- Identity Document of the each additional Representative (5.5)
- Tertiary Qualifications of each additional Representative (5.10)
- The Applicant's latest audited annual financial statements (not more than six months old)

REQUIREMENT 3: COMPLETED INFORMATION SHEET

APPLICANT'S GENERAL DETAILS		
1.1	Full Legal Name	
1.2	Abbreviated/short name	
1.3	Any other name under which business is or has been conducted	
1.4	Registration Number (Please provide a copy of incorporation certificate)	
1.5	Email Address	

1.6	Registered Address	
1.7	Physical Address	
1.8	Postal Address	
1.9	Website	
1.10	Telephone Number	
1.11	FSB Licence Numbers (Please provide copies of all licences and conditions attached to them).	
1.12	Income Tax Number (please provide a current tax clearance certificate)	
1.13	VAT Number (please provide a current tax clearance certificate).	
1.14	BEE Status	
1.15	Please provide details of all and any licences in the financial sector in South Africa or elsewhere that have been applied for but declined, lapsed or been revoked.	

1.16	Please provide details of all enquiries, investigations or disciplinary action taken by a regulator, other than of a purely administrative nature.	
1.17	Please provide details of all and any exchanges the Applicant is an authorised user of or intends to be an authorised user of.	
1.18	Please provide the details of the Applicant's account with a bank licenced under the Banks Act (please provide confirmation from the bank of these details).	Account Number: Account Holder: Bank: Branch:
1.19	Name, physical, postal and email addressed and telephone numbers of the Applicant's auditor and engagement partner.	
1.20	Name, physical, postal and email addressed and telephone numbers of the Compliance Officer of the Applicant	
1.21	Details of any insolvency proceeding or arrangements made with creditors.	

APPLICANT SHAREHOLDER DETAILS

(please complete for each shareholder holding 5% or more of the equity or voting rights in the Applicant)

2.1	Full Legal Name	
2.2	Registration Number	
2.3	Registered Address	
2.4	Associated companies (As defined in s67 of FMA).	
2.5	Shareholding (number of shares and percentage holding).	
2.6	Shareholder Representative on Applicant's Controlling Body, if any.	
2.7	Please list all beneficial owners holding more than an effective 25% interest in the Applicant's shareholder.	
2.8	Please provide details of all and any licences in the financial sector in South Africa or elsewhere that have been applied for but declined, lapsed or been revoked.	

2.9	Please provide details of all enquiries, investigations or disciplinary action taken by a regulator, other than of a purely administrative nature.	
2.10	Please provide details of all and any exchanges the Applicant's shareholder is an authorised user of or intends to be an authorised user of.	
2.11	Details of any insolvency proceeding or arrangements made with creditors.	
CONTROLLING BODY MEMBERS (please complete for each director)		
3.1	Full name	
3.2	All previous names	
3.3	Citizenship	
3.4	Date of birth	
3.5	Identity Number (please provide copy of identification).	
3.6	Email Address	

3.7	Physical Address	
3.8	Postal Address	
3.9	Cellphone Number	
3.10	Date of appointment to the controlling body.	
3.11	Please provide a list of all other directorships held.	
3.12	If member of the South African Institute of Stock Brokers, please provide membership details.	Membership Number: Date admitted as a member:
3.13	Please provide details of all enquiries, investigations or disciplinary action taken by a regulator, other than of a purely administrative nature.	
3.14	Details of any insolvency proceeding or arrangements made with creditors.	

AUTHORISED USER PRIMARY REPRESENTATIVE

4.1	Full name	
4.2	All previous names	
4.3	Citizenship	
4.4	Date of birth	
4.5	Identity Number (please provide copy of identification).	
4.6	Email Address	
4.7	Physical Address	
4.8	Postal Address	
4.9	Cellphone Number	
4.10	Tertiary qualifications obtained (please provide copies of all degree certificates).	Degree: Institution: Date:
4.11	If member of a professional body, please provide membership details.	Body's Name Membership Number: Date admitted as a member:

4.12	If member of the South African Institute of Stock Brokers, please provide membership details.	Membership Number: Date admitted as a member:
4.13	If registered with the FSB for any reason, please provide details.	
4.14	Please provide details of all enquiries, investigations or disciplinary action taken by a professional body or regulator, other than of a purely administrative nature.	
4.16	Please provide details of all stock broking experience gained.	Firm: Position: Term:
4.17	Details of any criminal conviction in South Africa or elsewhere.	
4.18	Details of any insolvency proceeding or arrangements made with creditors.	

ADDITIONAL AUTHORISED USER REPRESENTATIVE

(please complete for each representative)

5.1	Full name	
5.2	All previous names	
5.3	Citizenship	
5.4	Date of birth	
5.5	Identity Number (please provide copy of identification)	
5.6	Email Address	
5.7	Physical Address	
5.8	Postal Address	
5.9	Cellphone Number	
5.10	Tertiary qualifications obtained (please provide copies of all degree certificates).	Degree: Institution: Date:

5.11	If member of a professional body, please provide membership details.	Body's Name Membership Number: Date admitted as a member:
5.12	If member of the South African Institute of Stock Brokers, please provide membership details.	Membership Number: Date admitted as a member:
5.13	If registered with the FSB for any reason, please provide details.	
5.14	Please provide details of all enquiries, investigations or disciplinary action taken by a professional body or regulator, other than of a purely administrative nature.	
5.15	Please provide details of all stock broking experience gained.	Firm: Position: Term:
5.16	Details of any criminal conviction in South Africa or elsewhere.	
5.17	Details of any insolvency proceeding or arrangements made with creditors.	

ADDITIONAL INFORMATION REQUIRED

6.1	Please provide details of the Applicant's systems to record all trading activities and to interface with 4AX.
6.2	Please provide details of how the Applicant will supervise all 4AX Trading and its representatives.
6.3	Please provide internal controls of the Applicant to control access to data, to protect the integrity and confidentiality of data.
6.4	Please provide details of internal systems and controls to protect against loss of data
6.5	Please provide details of internal processes to immediately report suspected or actual breaches of the 4AX Exchange Rules to 4AX.
6.6	Please provide of Applicant's organisational capabilities to monitor the conduct of the Representatives and other employees and communications with other 4AX authorised users, clients and 4AX.
6.7	Please provide a copy of the Applicant's latest management accounts.

REQUIREMENT 4: INDIVIDUAL DECLARATIONS (TO BE COMPLETED BY EACH DIRECTOR AND REPRESENTATIVE)

I, (Full Name), as (Title)

of (Applicant’s Full Legal Name) (“Applicant”) confirm submit this application to become an authorised user of 4 Africa Exchange Proprietary Limited (registration number 2013/031754/07) (“4AX”) and confirm the following:

- A. The information contained in this application is true and correct, current, complete and not misleading in terms of the 4AX Exchange Rules;
- B. I have read and understand the 4AX Exchange Rules and understand my obligations in terms of them and acknowledge that it incumbent on me to keep my knowledge of the 4AX Exchange Rules current. I acknowledge and agree that I may be disciplined, including being subjected to fines and penalties in terms of the 4AX Exchange Rules;
- C. Will notify 4AX of any material changes to, or changes affecting the completeness or accuracy of my information in this application as soon as possible, but in no event later than 15 days from the day that the change comes to my attention;
- D. 4AX is hereby authorised to request or confirm any information provided in this application or any other information in support of this application with any other party, including but not limited to the Financial Services Board (“FSB”), the South African Police Services, industry bodies, and or credit bureaux. Credential information includes but is not limited to educational qualifications, professional memberships, employment history, credit and criminal records;
- E. Holders of any information needed to be verified to support this application are hereby authorised to furnish information to 4AX and 4AX is indemnified against any liability that may result from furnishing information in this regard; and
- F. I confirm that, other than as disclosed in the application, I have not been convicted of any crime, been disciplined by any regulatory or professional body or been subject to any insolvency proceeding or made any arrangement with any of my creditors.

.....
Director’s Full Name

.....
Director’s Signature

